

NOTICES

ITEM #1:

Effective immediately

Any support staff or family members who desire to attend any of the Therapeutic Recreation dances must pre-register and pay a fee to attend. The fee will be stated on the registration page as *Dance support staff*. This is so I will be able to obtain an accurate count of the number of people who will be attending. Unfortunately, due to issues we encountered at the Halloween Dance, I feel this is now necessary.

Out-of-Town agencies bringing groups will be exempt from payment, but will need to let our office staff know the number of staff who will attend.

ITEM #2:

You will find with this month's mailing, the Participant Information Form for 2016. Please fill it out and return it to our office. You will not be allowed to enroll in any activity in 2016 until you return this form.

Out-of-Town agencies who bring a group with staff attending do not need to fill them out. Any individual who lives out-of-town who will be attending a Therapeutic Recreation activity must still fill out the form.

ITEM #3:

Enrollment deadlines are clearly stated on the registration page. Please make note of them and make sure you enroll prior to those deadlines. Many of our activities require advanced preparations and late enrollments put undue stress on all staff. If your registration is mailed, make sure you allow plenty of time for it to arrive before the deadline. It is YOUR responsibility to call our office to make sure that your mailed registration has arrived prior to the deadline. Out-of-town agencies bringing a group, please give me a quick call to verify your numbers the day prior to the activity! This will help tremendously!!